



COUNTY OF NORTHERN LIGHTS

POLICY

ENVIRONMENTAL WASTE MANAGEMENT

CREATED: 2/9/2025

REVISED:

TOTAL PAGES: 2

PURPOSE

The purpose of this document is to define company practices related to ensuring that all corporate activities are consistent with restoring, preserving, enhancing, and not harming the environment.

SCOPE

This practice applies to all employees, contractors, clients, suppliers and members of the public.

PRACTICE

County of Northern Lights and its employees will follow any waste management policies its' clients have in place. If the Client's practice is not as stringent or the Client does not have a waste management practice, the company will ensure that the project or site owner will be consulted prior to any waste being disposed of to ensure that it is within the guidelines set out by the project or site owner for disposal of waste or scrap material. Prior to commencing project, County of Northern Lights will determine who is responsible for waste removal from site containing waste that was generated during job. All employees/contractors of County of Northern Lights will be trained on the practices of waste management generated at a work site.

The company objectives are to:

- Create an operation as waste free as possible, and to set ourselves as a leader in the reduction, reuse, and recycling of our waste.
- Protect human health and the environment from hazards that may be posed from any industrial or general waste.
- Minimize the generation of industrial waste through all aspects of design, material selection, production and the use of goods and services

The above-mentioned objectives will be attained by Reducing, Re-using and Recycling. All waste will be recycled when practicable.

WASTE HANDLING PRACTICES

All waste must be handled with gloves and any other PPE that is required depending on waste.

Types of waste and expected handling procedures to be followed are:

- **Used Lube Oil** - must be contained to prevent spillage to ground and ground waters, contamination with other products or chemicals and containment must be clearly marked for contents with appropriate WHMIS labeling.
- **Glycols** - must be contained to prevent spillage to ground and ground waters, contamination with other products or chemicals and containment must be clearly marked for contents with appropriate WHMIS labeling.
- **Oil Filters** - must be contained to prevent spillage to ground and ground waters. Containment must be clearly marked for contents with appropriate WHMIS labeling.
- **Fuel Filters** - must be contained to prevent spillage to ground and ground waters. Containment must be clearly marked for contents with appropriate WHMIS labeling.
- **Oily Rags** - Storage of used oily rags must be in approved steel containers. Containers must be marked appropriately and used for oily rag storage and have a spring-loaded lid. Containers must be emptied routinely to prevent over full situations.
- **Batteries** - must be stored to prevent spillage of battery contents to ground and ground waters. Storage areas must be clearly marked for contents with appropriate WHMIS labeling.



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- **Tires** - must be stored to prevent a hazard to workers or a work area. Disposal must be through an approved recycle facility.
- **Hazardous Materials** – will be hauled to disposal sites to be off-loaded.

DEFINITIONS AND ACRONYMS

Reducing – Avoiding the need to discard materials.

Re-using – Ensure another department or another person has no need for a product before the product is discarded.

Recycling – Returning products to established recycling programs.

WASTEWATER MANAGEMENT

Prior to discharging any wastewater, the company must determine if the contents are deemed hazardous (i.e., toxic, corrosive, flammable, etc.) as well as disposed of in an approved disposal facility for hazardous waste.

The company must coordinate with any clients to ensure the proper disposal methodologies are undertaken. The company must notify all applicable parties as to how and where the wastewater is disposed of to ensure all permits and legislative measures are undertaken.

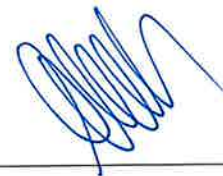
TRAINING

The company will provide the affected employees within the company applicable training on the correlated requirements of the handling and disposal of wastewater including the associated legislation and following permit conditions.

ACTION

Violations of this practice will lead to disciplinary action, up to and including, where appropriate, immediate suspension or termination of employment as per the company Enforcement Policy.



Chief Elected Official

Chief Administrative Officer